

## Criteria 1

1.1: Curricular Planning and Implementation

1.1.2: The institution adheres to the academic calendar including for the conduct of CIE



# **1.1.2:** The institution adheres to the academic calendar including for the conduct of CIE

The Institution prepares and publishes an 'Academic Calendar' containing the relevant information regarding the teaching-learning schedule (working days), various events to be organized, holidays, dates of internal examination, semester examination, etc. The student's academic progress is monitored regularly by adopting the strategy of continuous internal evaluation, seminars, project work, unit tests, and semester examinations. The examination committee sends the information to the University about the students who are appearing for the examination. After receiving the enrolled list of the students from the University, the college prepares a seating arrangement chart, a list of invigilators, etc. The record of internal assessment is maintained at the college level. Every department has to submit the compliance of the academic calendar as part of their annual submissions. The process is as follows:

#### 1. Lecture schedule

The timetable coordinator prepares the timetable as per the guidelines of Mumbai University for the number of credit hours for each subject and the academic calendar prior to the start of the semester. The timetable is displayed on the notice board for each year.

**2. Teacher:** Every teacher is assigned the subjects to be taught during the academic year. The teacher plans the teaching and evaluation schedule of the assigned subject. The type and schedule of internal evaluation is Planned in consultation with the head of the department. Head of the Department: The Head of the department compiles the academic plan submitted by the teachers and ensures that there is no overlapping of the activities in general and the Continuous Internal Evaluation in particular at both the internal as well as the University level Then the Academic Calendar is forwarded to the IQAC.

## 3. Assignment and quiz

In addition to the test, assignments are also part of continuous internal evaluation. Assignments are provided to students on the scheduled dates mentioned in the academic calendar. Every teacher conducts the regular class test on the related topic.

- **4. IQAC:** The IQAC compiles the inputs received from the various departments and a comprehensive plan is prepared and uploaded on the college website.
- **5. Stakeholders:** The stakeholders are aware of the Continuous Internal Evaluation of every department in the college.

The academic calendar also includes the dates of midterm, final submissions, and the date for commencement of Practical/Oral exams. The midterm/final submission dates enable the students to be ready with their course/lab manuals/files to aid in CIE and timely & efficient submissions. The Academic Calendar is then approved by the members of the Academic Council and circulated by the Principal to all the departments. The same is also attached to the faculty handbook and is strictly adhered to. Any change in the calendar during the semester, owing to any unforeseen circumstances, is approved by the Principal and communicated to all the faculty members.





## **IBSAR SCHOOL OF LAW**

#### Academic Calendar 2017-18

| Opening Day of College                          | May 2017                                 |
|---|--|
| International Yoga Day                          | 21/06/2017                               |
| Admission                                       | June/July2017 as per university circular |
| Continue of Affiliation of university of Mumbai | August 2017                              |
| Teachers Day                                    | 05/09/2017                               |
| Semester End Exam                               | As per University Circular               |
| Diwali Break                                    | Oct 2017                                 |
| Sports Festival                                 | Nov/Dec2017                              |
| Annual gathering                                | Dec 2017                                 |
| Annual Prize Distribution                       | Dec 2017                                 |
| Winter Break                                    | As per university                        |
| Convocation Ceremony                            | Feb/March 2017                           |
| International Women's Day                       | 08/03/2018                               |
| Second Terminal Examination                     | March 2018                               |
| Semester End Exam                               | As per University Circular               |

Note: rest or Holidays fellows as per University circular.

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## **IBSAR SCHOOL OF LAW**

## Academic Calendar 2018-19

| Opening Day of College                          | May 2018                                 |
|---|--|
| nternational Yoga Day                           | 21/06/2018                               |
| Admission                                       | June/July2018 as per university circular |
| Continue of Affiliation of university of Mumbai | August 2018                              |
| Teachers Day                                    | 05/09/2018                               |
| Semester End Exam                               | As per University Circular               |
| Diwali Break                                    | Nov 2018                                 |
| Sports Festival                                 | Dec/Jan 2018                             |
| Annual gathering                                | Jan 2018                                 |
| Annual Prize Distribution                       | Jan 2018                                 |
| Winter Break                                    | As per university                        |
| Convocation Ceremony                            | Feb/March 2018                           |
| International Women's Day                       | 08/03/2019                               |
| Second Terminal Examination                     | March 2019                               |
| Semester End Exam                               | As per University Circular               |

Note: rest or Holidays fellows as per University circular.



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## **IBSAR SCHOOL OF LAW**

#### Academic Calendar 2019-20

| Opening Day of College                          | May 2019                                 |
|---|--|
| International Yoga Day                          | 21/06/2019                               |
| Admission                                       | June/July2019 as per university circular |
| Continue of Affiliation of university of Mumbai | August 2019                              |
| Teachers Day                                    | 05/09/2019                               |
| Semester End Exam                               | As per University Circular               |
| Diwali Break                                    | Oct 2019                                 |
| Sports Festival                                 | Dec/Jan 2019                             |
| Annual gathering                                | Jan 2019                                 |
| Annual Prize Distribution                       | Jan 2019                                 |
| Winter Break                                    | As per university                        |
| Convocation Ceremony                            | Feb/March 2020                           |
| International Women's Day                       | 08/03/2020                               |
| Second Terminal Examination                     | March 2020                               |
| Semester End Exam                               | As per University Circular               |

Note: rest or Holidays fellows as per University circular.



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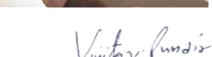
#### Academic Calendar 2020-21

| Opening Day of College                   | May 2020                                 |
|--|--|
| International Yoga Day                   | 21/06/2020                               |
| Admission                                | June/July2020 as per university circular |
| Continue of Affiliation of university of | Mumbai August 2020                       |
| Teachers Day                             | 05/09/2020                               |
| Semester End Exam                        | As per University Circular               |
| Diwali Break                             | Nov 2020                                 |
| Sports Festival                          | Dec/Jan 2020                             |
| Annual gathering                         | Jan 2020                                 |
| Annual Prize Distribution                | Jan 2020                                 |
| Vinter Break                             | As per university                        |
| onvocation Ceremony                      | Feb/March 2021                           |
| ternational Women's Day                  | 08/03/2021                               |
| econd Terminal Examination               | March 2021                               |
| mester End Exam                          | As per University Circular               |

Note: rest or Holidays fellows as per University circular



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## **IBSAR SCHOOL OF LAW**

#### Academic Calendar 2021-22

| ening Day of College                            | May 2021                                 |
|---|--|
| ternational Yoga Day                            | 21/06/2021                               |
| Admission                                       | June/July2021 as per university circular |
| Continue of Affiliation of university of Mumbai | August 2021                              |
| Teachers Day                                    | 05/09/2021                               |
| Semester End Exam                               | As per University Circular               |
| Diwali Break                                    | Nov 2021                                 |
| Sports Festival                                 | Dec/Jan 2022                             |
| Annual gathering                                | Jan 2022                                 |
| Annual Prize Distribution                       | Jan 2022                                 |
| Winter Break                                    | As per university                        |
| Convocation Ceremony                            | Feb/March 2022                           |
| International Women's Day                       | 08/03/2022                               |
| Second Terminal Examination                     | March 2022                               |
| Semester End Exam                               | As per University Circular               |

Note: rest or Holidays fellows as per University circular.



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## **IBSAR SCHOOL OF LAW**

### Academic Calendar 2022-23

| ning Day of College                             | May 2022                                 |
|---|--|
| ternational Yoga Day                            | 21/06/2022                               |
| dmission  | June/July2022 as per university circular |
| Continue of Affiliation of university of Mumbai | August 2022                              |
| Teachers Day                                    | 05/09/2022                               |
| Semester End Exam                               | As per University Circular               |
| Diwali Break                                    | Oct 2022                                 |
| Sports Festival                                 | Dec/Jan 2023                             |
| Annual gathering                                | Jan 2023                                 |
| Annual Prize Distribution                       | Jan 2023                                 |
| Winter Break                                    | As per university                        |
| Convocation Ceremony                            | Feb/March 2023                           |
| International Women's Day                       | 08/03/2023                               |
| Second Terminal Examination                     | March 2023                               |
| Semester End Exam                               | As per University Circular               |

Note: rest or Holidays fellows as per University circular.



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